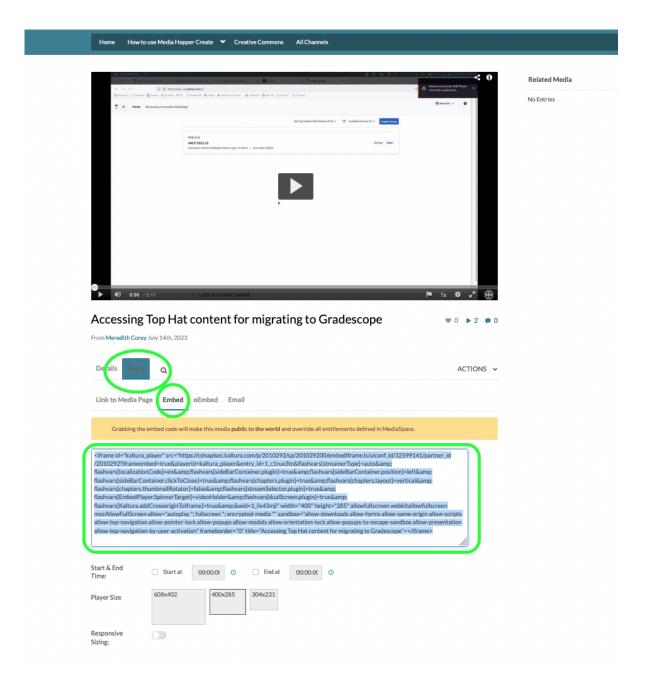
## Embedding a video in Drupal

To embed a video from Media Hopper Create (MHC) into a Drupal page for your course, please follow these instructions.

Note: you can mostly follow these steps for embedding a video from another platform e.g. YouTube, but how you find the embed code on that platform will be different than the steps for MHC.

If you haven't used Media Hopper Create before or need a bit of help, IS has extensive documentation and help guides <a href="here">here</a>.

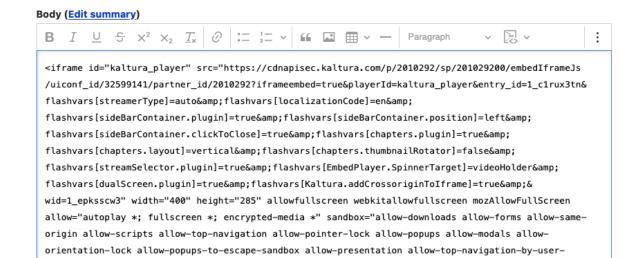
- 1. Log into your MHC account at: https://media.ed.ac.uk/
- 2. Make sure that the video you want to embed in Drupal is set to either Unlisted or Published. (Not sure how to check or change this setting? Please see IS's guidance on <u>Understanding privacy levels in Media Hopper Create</u>.)
- 3. Open the video you want to share in MHC and below it, you will see several tabs. Click on the tab "Share" and then select "Embed" (N.B. do not select oEmbed) and then select and copy the full embed code that appears in the box. (Note: you can use the options below the code to choose a different sized embedded player or start/end times for the video. Do \*not\* use Responsive Sizing at the present time.)



4. Go to the Drupal page where you want to embed the video. Make sure that the Text Format for the Body field is set to Full HTML (this is the default). Then use the three vertical dots on the right of the editing toolbar to open additional tools and select "Source"



5. Paste in the embed code you copied from MHC.

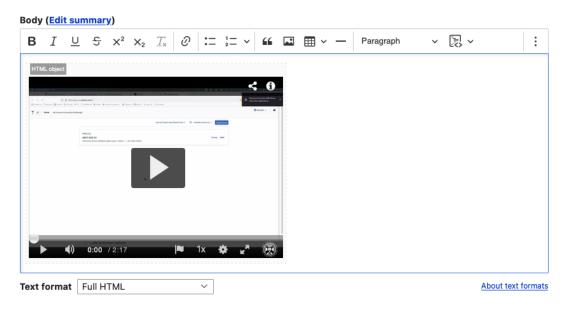


6. Use the three vertical dots to open the expanded toolbar and click Source again to go back to the main editing view. It may take a moment or two to load, but you should now see the video you just embedded.

activation" frameborder="0" title="Accessing Top Hat content for migrating to Gradescope"></iframe>

About text formats

Text format | Full HTML



7. You can, of course, add text before or after the video or embed multiple videos on a single Drupal page. Once you are done with the edits on the page, just remember to press Save at the bottom.

**Important!** You must have captions available on any video you use for teaching. MHC has auto-generated captioning available and it is very quick (just a click or two) to request this for your videos before sharing them with students. Please see this guide from IS: Requesting subtitles for your content.

# Where does Kaltura store your video files locally?

The <u>Kaltura desktop recorder</u> is designed for easy upload to <u>Media Hopper Create</u>. However, there may come a time where you wish to have access to the native video files on your local machine. You can find these as follows:

#### **Windows**

- 1. Right click on the Kaltura Capture icon on the desktop.
- 2. Select Properties.
- 3. Click on 'Open File Location' and go up one folder to the 'Capture' folder.
- 4. Or simply go to:
   C:\Users\<username>\AppData\Local\Kaltura\Capture\

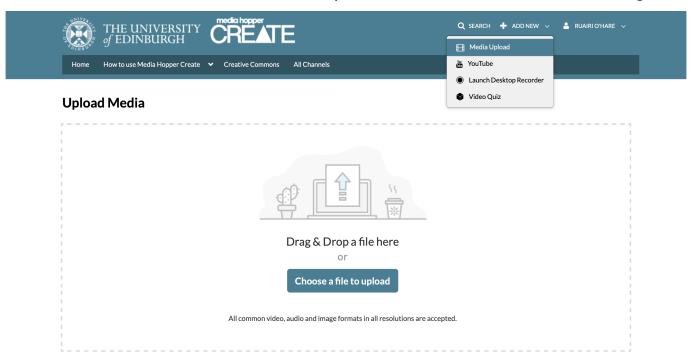
#### Mac

- 1. Go to the Finder.
- 2. From the Go menu, select Go to Folder.
- 3. In the form, enter
   ~/Library/Preferences/Kaltura/Capture/
- 4. Click Go.
- 5. Or simply go to: /Users/<username>/Library/Preferences/Kaltura/Capture/

# Publishing videos to a Media Hopper Create channel

#### How to publish a video

To upload a video, e.g. from another university source such as Blackboard Collaborate, click Add New on media.ed.ac.uk, then click Media Upload to begin.



When uploading a piece of media to Media Hopper Create, certain fields must be filled in order for the video to be published to a course channel. The required fields to publish can be filled in while uploading the content, or after uploading the content by finding the video and clicking Actions>Edit>Details and filling in the fields below. In order to publish the media fill out:

- -Name (The title of the video that will be displayed)
- -Description (Will be displayed underneath the video)
- -Tags (at least one tag word is required for the video to be

published and help people find it easier)

-License Type (This is the copyright license to be applied to the content. I normally select All Rights Reserved The University of Edinburgh from the dropdown menu but this is at the content creator's discretion.)

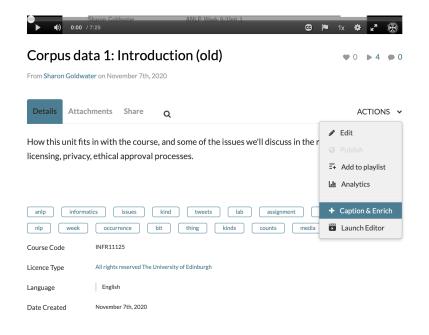
Course code, Publisher, Language and Date Created do **not** need to be filled in order to publish the video but can be useful to fill in to make the video easier to retrieve later on. A publishing schedule can also be set so the media can only be viewed for a certain period of time (useful for perhaps making a video only available during one semester).

- You now need to agree to request automatic subtitles before you can publish your content.

NOTE: Selecting this box does NOT enable auto-captioning, this is done in the next step.

Date Created:	#	
	Please select the creation date of this media.	
Publishing Schedule:	Always    Specific Time Frame  (The time range in which this media will be visible to users in published channels/categories)	
	I understand that if I'm publishing this media to share with other people that I should request automated subtitles.  To request automated subtitles, you must click Actions under the player for your video, choose Caption & Enrich from the dropdown, ensure the information shown is correct before clicking Submit. For detailed guidance please see the video here: https://media.ed.ac.uk/media/0_e5w9ufj2	and
	☐ I agree to the above statement about automated subtitles. * Required To Publish	
	Save Go To Media	Delete Entry

After the details are filled in, on the video uploading page (or on the video editing page under Publish instead of Details), set the Publishing Status to Published (if Published is not selectable, there are missing video details that still need to be filled in). A drop down menu will appear giving the option to Publish in Category or Publish in Channel. Select Publish in Channel and select a channel you manage to publish to the channel.





# Sharing mathematical writing - using video

<u>Dr George Kinnear</u> from the School of Informatics has written an interesting blog post on his experience of sharing mathematical writing using video. It can be found here: <a href="https://blogs.ed.ac.uk/georgekinnear/2020/05/16/sharing-mathematical-writing-using-video/">https://blogs.ed.ac.uk/georgekinnear/2020/05/16/sharing-mathematical-writing-using-video/</a>

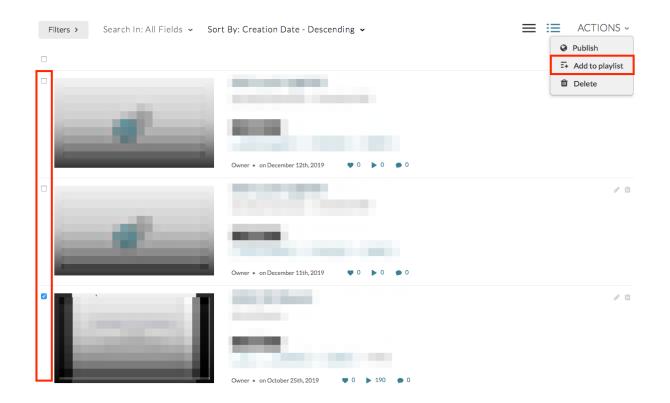
## Create a playlist in Media

### **Hopper Create**

A playlist is a specifically selected collection of files which play one after the other for the user.

Any **published** media file can be added to a playlist. This can either be media created by you, or someone else.

Login to <u>Media Hopper Create</u>. Locate the media files you wish to add to your playlist and tick their corresponding checkboxes. They must be published. Click on the Actions button and choose Add to playlist.

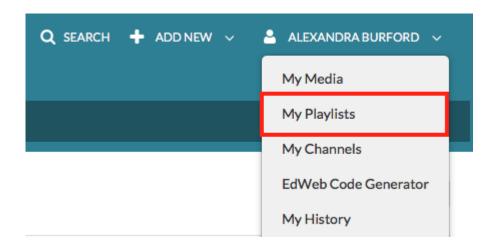


To create a new playlist, enter a name and click on the Create button. The newly created playlist will be selected automatically.

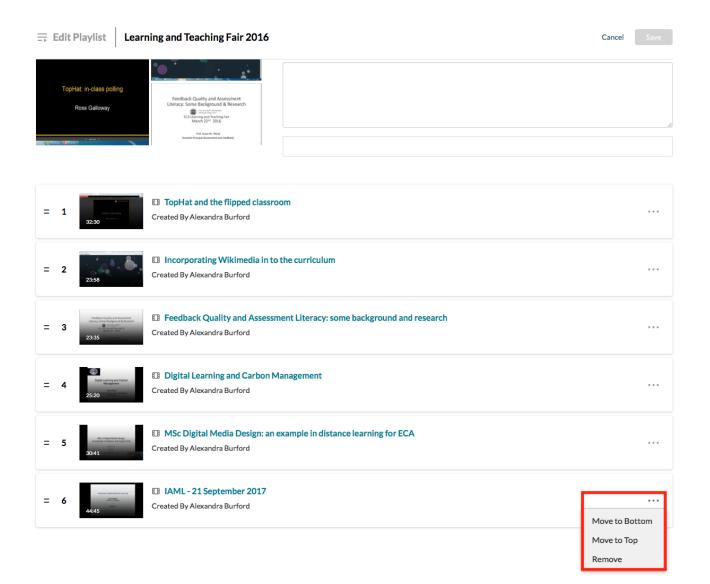
# Add To Playlist Q Search for Playlist + Create New Playlist | IAML Nearest Neighbours | IAML Neural Networks | IAML Support Vector Machines - Part 2 | Learning and Teaching Fair 2016 Cancel Add

Click save to add the selected files to this playlist.

To view the playlist, click on the My Playlists button.



A file can be removed from the playlist by clicking on the three dot menu icon next to the file and choosing Remove.



Select Save.

#### Further information

IS have created a video, demonstrating how to work with channels and playlists in Media Hopper Create. It can be found here: <a href="https://media.ed.ac.uk/media/Working+with+Channels+and+Playlists/1\_k4oocp0k">https://media.ed.ac.uk/media/Working+with+Channels+and+Playlists/1\_k4oocp0k</a>

## Mobile Capture Kit now available

I'm pleased to say Informatics now has a 'mobile capture kit' which can be booked out by colleagues. Perhaps you want to record a lecture in a space which currently doesn't have the hardware installed? Or a research seminar? Or a video answering a common question posed by your students?

You may already have some equipment which can support you in this. However, the Learning Technology service has packaged this up together for ease of use to support you in your teaching. It consists of the following:

- Windows laptop (HP Elitebook G3)
- USB Document Camera (HoverCam Solo 8Plus)
- Webcam (Logitech C920)
- USB mic (Snowball)
- Graphics tablet and pen (Wacom intuos)
- Tripod.

The laptop has the Echo360 Classroom Capture client installed which supports recording your screen, audio (via the Snowball mic) + video (via the Logitech webcam or HoverCam document camera).

It is worth noting that the mobile capture kit could also act as a mobile solution for video conferencing. Conferencing could be managed by a web browser (such as <a href="Blackboard">Blackboard</a> <a href="Collaborate">Collaborate</a>) or via an application such as Skype for Business.

If you'd like to borrow the kit, please get in touch with the learning technology service.



HP Elitebook G3



Logitech C920 webcam on tripod



Snowball USB microphone



Wacom tablet and pen



HoverCam Solo 8Plus + green screen