

# Copying an existing lecture recording (Media Hopper Replay)

Our most common enquiry is how to share a recording made in a previous year with a different cohort of students. This may be because something went wrong with this year's recording\* or because it would be of interest to students enrolled on an entirely different course.

In order to share a recording, you need to first make a copy of it, which will add it to your personal Media Hopper Replay library. You can then publish it to another linked course in Media Hopper Replay. This is quick and easy to do, just follow these instructions:

1. Go to the Learn page for the course you want to copy the lecture from.
2. Follow the link for 'Lecture Recordings' on that Learn page, which will take you through to a list of all the recordings for that course.
3. Locate the recording you want to copy from the list.
4. Follow [these instructions](#) on how to copy the recording and then share it with a different course.

Note: By default, when selecting where you want to copy the recording to, it will go with an existing 'class' for the course, which will overwrite any recordings for that date there may be. If you do not want to overwrite an existing recording, select the option for 'New Class' and input the required details.

The instruction guide from Step 4, along with many others, is available via the IS Media Hopper Replay quick reference [website](#).

The IS Helpline supports Media Hopper Replay throughout the

University. Contact details are listed [here](#).

\*It is obviously best to avoid issues with the recording, wherever possible! Make sure students in the room can hear you out of the speakers to ensure the mic is working. If you encounter any problems with the equipment in the lecture room, please contact University's central [Learning Spaces Technology](#) team ASAP using the phone number provided in the room (or listed on [their Contacting Us page](#)), as they look after all of that equipment. They can triage over the phone or send a technician. While this may briefly disrupt your class, in most cases the issues can be resolved right away.

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## Embedding a video in Drupal

To embed a video from Media Hopper Create (MHC) into a Drupal page for your course, please follow these instructions.

Note: you can mostly follow these steps for embedding a video from another platform e.g. YouTube, but how you find the embed code on that platform will be different than the steps for MHC.

If you haven't used Media Hopper Create before or need a bit of help, IS has extensive documentation and help guides [here](#).

1. Log into your MHC account at: <https://media.ed.ac.uk/>
2. Make sure that the video you want to embed in Drupal is set to either Unlisted or Published. (Not sure how to check or change this setting? Please see IS's guidance on [Understanding privacy levels in Media Hopper Create](#).)
3. Open the video you want to share in MHC and below it, you will see several tabs. Click on the tab "Share" and then select "Embed" (N.B. do not select oEmbed) and then

select and copy the full embed code that appears in the box. (Note: you can use the options below the code to choose a different sized embedded player or start/end times for the video. Do *\*not\** use Responsive Sizing at the present time.)

The screenshot shows the Media Hopper interface. At the top, there's a navigation bar with links: Home, How to use Media Hopper Create, Creative Commons, and All Channels. Below this is a video player showing a video titled "Accessing Top Hat content for migrating to Gradescope" by Meredith Corey, dated July 14th, 2023. The video player has a play button and a progress bar. To the right of the video player, there's a "Related Media" section with "No Entries". Below the video player, there's a "Details" tab and a "Share" button (circled in green). Below the "Share" button, there's a link to the media page and an "Embed" button (circled in green). Below the "Embed" button, there's a warning message: "Grabbing the embed code will make this media public to the world and override all entitlements defined in MediaSpace." Below the warning message, there's a box containing the embed code (circled in green). The embed code is a JavaScript snippet that creates a video player. Below the embed code, there's a "Start & End Time" section with "Start at" and "End at" buttons and a "Player Size" section with three size options: 608x402, 400x285, and 304x231. At the bottom, there's a "Responsive Sizing" section with a toggle switch.

Home How to use Media Hopper Create Creative Commons All Channels

Accessing Top Hat content for migrating to Gradescope

From Meredith Corey July 14th, 2023

Details Share

Link to Media Page Embed oEmbed Email

Grabbing the embed code will make this media public to the world and override all entitlements defined in MediaSpace.

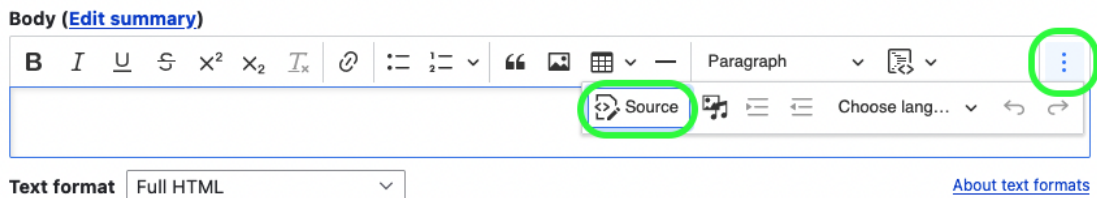
```
<iframe id="kaltura_player" src="https://cdnapisek.kaltura.com/p/2010292/sp/201029200/embedIframeJs/uiconf_id/32599141/partner_id/2010292?iframeembed=true&playerid=kaltura_player&entry_id=1_c1ru3tn&flashvars[streamerType]=auto&flashvars[localizationCode]=en&flashvars[sideBarContainer.plugin]=true&flashvars[sideBarContainer.position]=left&flashvars[sideBarContainer.clickToClose]=true&flashvars[chapters.plugin]=true&flashvars[chapters.layout]=vertical&flashvars[chapters.thumbnailRotator]=false&flashvars[streamSelector.plugin]=true&flashvars[EmbedPlayer.SpinnerTarget]=videoHolder&flashvars[dualScreen.plugin]=true&flashvars[Kaltura.addCrossoriginToIframe]=true&wides=1_js43mji" width="400" height="285" allowfullscreen webkitallowfullscreen mozAllowFullScreen allow="autoplay"; fullscreen"; encrypted-media"" sandbox="allow-downloads allow-forms allow-same-origin allow-scripts allow-top-navigation allow-pointer-lock allow-popups allow-modals allow-orientation-lock allow-popups-to-escape-sandbox allow-presentation allow-top-navigation-by-user-activation" frameborder="0" title="Accessing Top Hat content for migrating to Gradescope"></iframe>
```

Start & End Time: ☐ Start at 00:00:00 ☐ End at 00:00:00

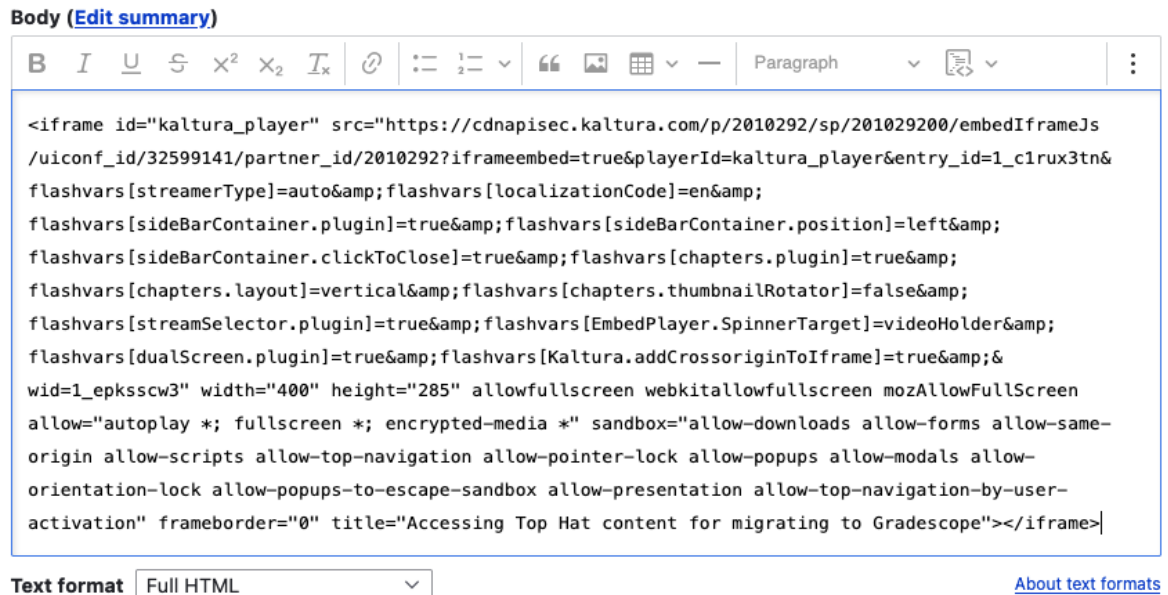
Player Size: 608x402 400x285 304x231

Responsive Sizing: ☐

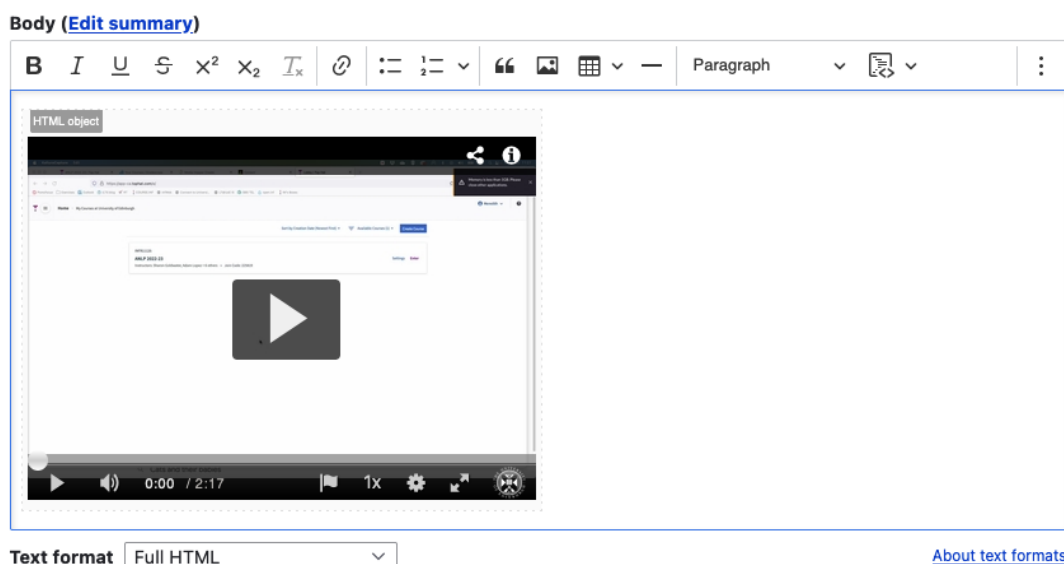
- Go to the Drupal page where you want to embed the video. Make sure that the Text Format for the Body field is set to Full HTML (this is the default). Then use the three vertical dots on the right of the editing toolbar to open additional tools and select "Source"



5. Paste in the embed code you copied from MHC.



6. Use the three vertical dots to open the expanded toolbar and click Source again to go back to the main editing view. It may take a moment or two to load, but you should now see the video you just embedded.



7. You can, of course, add text before or after the video or embed multiple videos on a single Drupal page. Once you are done with the edits on the page, just remember to press Save at the bottom.

**Important!** You must have captions available on any video you use for teaching. MHC has auto-generated captioning available and it is very quick (just a click or two) to request this for your videos before sharing them with students. Please see this guide from IS: [Requesting subtitles for your content.](#)

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## Where does Kaltura store your video files locally?

The [Kaltura desktop recorder](#) is designed for easy upload to [Media Hopper Create](#). However, there may come a time where you wish to have access to the native video files on your local machine. You can find these as follows:

### Windows

1. Right click on the Kaltura Capture icon on the desktop.
2. Select Properties.
3. Click on 'Open File Location' and go up one folder to the 'Capture' folder.
4. Or simply go to:  
C:\Users\<username>\AppData\Local\Kaltura\Capture\

### Mac

1. Go to the Finder.
2. From the Go menu, select Go to Folder.
3. In the form, enter  
~/Library/Preferences/Kaltura/Capture/
4. Click Go.
5. Or simply go to:  
/Users/<username>/Library/Preferences/Kaltura/Capture/