

Copying an existing lecture recording (Media Hopper Replay)

Fully revised January 2026.

Our most common enquiry is how to share a recording made in a previous year with a different cohort of students. This may be because something went wrong with this year's recording* or because it would be of interest to students enrolled on an entirely different course.




































In order to share a recording, you need to first make a copy of it, which will add it to your personal Media Hopper Replay library. You can then publish it to another linked course in Media Hopper Replay. This is quick and easy to do, just follow these instructions:

1. Go to the Learn page for the course from which you want to copy the lecture.
2. Follow the link for 'Lecture Recordings' on that Learn page, which will take you through to a list of all the recordings for that course.
3. Locate the recording you want to copy from the list and click on the actions menu to the right of the video [circled in green on the screenshot below] and then select 'Create Copy'. A dialogue box will open asking you to confirm whether you want to copy this video; click OK to go ahead. Once the copy has been generated, there will be a pop-up message at the bottom of the screen confirming that this has been successful.
The copy has now been saved to your library on Echo360.

echovideo Library Courses Collections [Create](#)

RESET LMS LINK UNLINK LMS COURSE INFR11213 - Advanced Robotics (INFR112132024-5SV1SEM1) Advanced Roboti... CLASSES Q&A POLLING ANALYTICS SETTINGS SEARCH

REORDER Class Test NEW CLASS GROUP NEW CLASS

Advanced Robotics - Lecture_Lecture_0423_O_O17_Monday 13:00	September 23, 2024 1:10pm-3:05pm	   0  
Advanced Robotics - Lecture_Lecture_0229_01_1C_Tuesday 10:00	September 24, 2024 10:00am-10:55am	   0  
Advanced Robotics - Lecture_Lecture_0423_O_O17_Monday 13:00	September 30, 2024	 
Advanced Robotics - Lecture_Lecture_0229_01_1C_Tuesday 10:00	October 1, 2024	 
Advanced Robotics - Lecture_Lecture_0423_O_O17_Monday 13:00	October 7, 2024	 
Advanced Robotics - Lecture_Lecture_0229_01_1C_Tuesday 10:00	October 8, 2024	 
Advanced Robotics - Lecture_Lecture_0423_O_O17_Monday 13:00	October 14, 2024	 
Advanced Robotics - Lecture_Lecture_0229_01_1C_Tuesday 10:00	October 15, 2024	 
Advanced Robotics - Lecture_Lecture_0423_O_O17_Monday 13:00	October 21, 2024	 
Advanced Robotics - Lecture_Lecture_0229_01_1C_Tuesday 10:00	October 22, 2024	 
Advanced Robotics - Lecture_Lecture_0423_O_O17_Monday 13:00	October 28, 2024	 
Advanced Robotics - Lecture_Lecture_0229_01_1C_Tuesday 10:00	October 29, 2024	 
Advanced Robotics - Lecture_Lecture_0423_O_O17_Monday 13:00	November 4, 2024 1:10pm-2:34pm	   0  

Summary and notes
 In context of the group: Can be represented as:
 $x = 0.0000$ $y = 0.0000$ $z = 0.0000$
 $x = 0.0000$ $y = 0.0000$ $z = 0.0000$
 $x = 0.0000$ $y = 0.0000$ $z = 0.0000$
 This is the recommended representation of the data.
 View
 Create Copy
 Details
 Edit Details
 Edit Transcript
 Edit Video
 Make Unavailable
 Availability Settings
 Download Original
 Remove

- Click on 'Library' at the top left of the page.
- Find the copy you just created and move your cursor over it to see the three dot (...) actions menu; click to open up the menu and select 'Share'.

echovideo Library Courses Collections Create

Search Library

Sort by Date Created

Collections (2 of 2)

- Teaching Festival 2022 (10 items, 3 users)
- ANLP 2019-20 (34 items, 2 users)

Media (50 of 69)

How to describe where a robot is in the world? 1:55:00

View

Share

Add To Collection

Edit Media

More Actions

- Edit Details
- Edit Transcript
- Add Poll
- Make A Copy

Advanced Robotics - Lecture_Lecture_0229_01.1.C_T Meredith Corey 2 months ago

Secure Programming - Lecture 8 2023-24 - Race Conditions Meredith Corey a year ago

Encoding the Instruction Set a year ago

OS: The Hardware - Software Interface a year ago

6. When the 'Share To' dialogue box opens, select 'Classes', then 'Add To Class'. You can now select any course you have Instructor access in Echo360. Once you have chosen the course you want, select the 'Term', i.e. academic year, and then the 'Section' will almost always only have one option to choose.

IMPORTANT: By default, when selecting where you want to copy the recording to, it will go with an 'Existing Class' for the course, which will overwrite any recording for that date. If you do not want to overwrite an existing recording, select the option for 'New Class' and input the required details.

Click 'Done'.

Share To

Individuals

Classes

Share with a class

Course

INFR11213: Advanced Robotics

Term

2025-2026

Section

Advanced Robotics (INFR...

Existing Class

New Class

Class

Select...

Available

☒ Now

☐ Never

☐ Date

MM/DD/YYYY

Unavailable

☒ Never

☐ Date

MM/DD/YYYY

Share

Done

*It is, obviously, best to avoid issues with the recording, wherever possible! Make sure students in the room can hear you out of the speakers to ensure the mic is working. If you encounter any problems with the equipment in the lecture room, please contact University's central [Learning Spaces Technology](#) team ASAP using the phone number provided in the room (or listed on [their Contacting Us page](#)), as they look after all of that equipment. They can triage over the phone or send a technician. While this may briefly disrupt your class, in most cases the issues can be resolved right away.

The IS Helpline supports Media Hopper Replay throughout the University. Contact details are listed [here](#). You can also find some other information and instructions on the [IS Media Hopper Replay Support Sharepoint pages](#).