

Getting started in Drupal

Accessing your Course Materials in Drupal

The following guidance is designed to help you get up and running with your Course Materials content in Drupal. Please comment below with suggested amendments / additions.

- You will log in to Drupal using your UoE EASE account.
 1. Go to <https://opencourse.inf.ed.ac.uk> (or <https://opencourse.inf.ed.ac.uk/<your course acronym>>)
 2. Select 'Log in to edit' in the top right of the screen. This will take you to an EASE login page. Enter your EASE credentials.

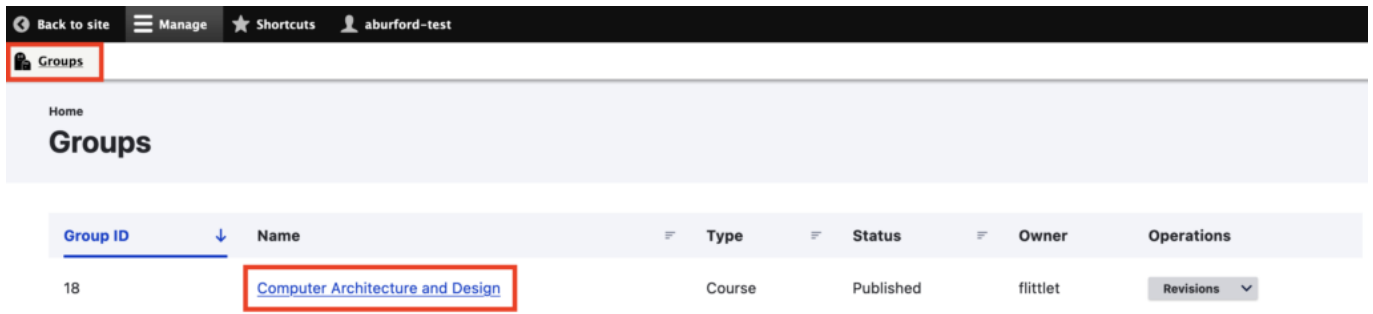
Once you are logged in, you will only be able to access courses for which you are a member of teaching staff. Each course will be listed as a separate "group" in Drupal. See the details below about how to access the group for the course(s) you teach on.

- [Contact ILTS](#) if you do **not** have access to your course(s) in Drupal.

Edit existing content

- If your course has run before, you will likely start with course materials already migrated to your Drupal site. We have created a framework for you and hope you find this helpful. It is also designed to bring some consistency of experience for our students. To view existing content, select the Groups tab in the top left of the page (under Manage). Any courses for which you have edit permissions will be listed on this page.

Select the group (course) name which you wish to edit.



Group ID	Name	Type	Status	Owner	Operations
18	Computer Architecture and Design	Course	Published	flittlet	Revisions

- Select the 'Nodes' tab to see the list of nodes (pages) for this course.



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informatics Open Course Materials

View All entities Revisions **Nodes**

Home

Computer Architecture and Design

- Select 'Edit node' to edit a node (page)

Published status Type

- Any - - Any - **Apply**

Title	Content type	Status	Updated ▼	Operations
CARD: Schedule	Book pages	Published	2023/08/07 - 16:55	Edit node ▼
CARD: Computer Architecture and Design	Book pages	Published	2023/08/07 - 14:03	Edit node ▼
CARD: Assessed Course Assignments	Book pages	Published	2023/08/07 - 13:21	Edit node ▼
CARD: Course Contacts	Book pages	Published	2023/08/07 - 13:20	Edit node ▼
CARD: Resource List	Book pages	Published	2023/08/04 - 16:15	Edit node ▼

- You will now see a web form with some content already added. You can edit content in any of the fields which follow. Change the Text Format option to 'Full HTML' if required.
- If you wish to hide a page until a later date, you can do so by using the scheduling options panel towards the right of the page. Set a date in the future for the page to be published.

Scheduling options
Not scheduled

Publish on

Enter a date. The time part is optional. The default time is 08:00. Leave the date blank for no scheduled publishing.

Unpublish on

Enter a date. The time part is optional. The default time is 08:00. Leave the date blank for no scheduled unpublishing.

- When you have finished, select Save.

Adding new content

- Select the Groups tab in the top left of the page. Any courses for which you have edit permissions will be listed on this page. Select the group (course) name for which you wish to add content.

Group ID	Name	Type	Status	Owner	Operations
18	Computer Architecture and Design	Course	Published	flittlet	Revisions ▼

- Select the 'Nodes' tab to see the list of nodes (pages) for this course.



View

All entities

Revisions

Nodes

Home

Computer Architecture and Design

- Select 'Add new content' to add a page to your course materials site.

Add new content

View

All entities

Revisions

Nodes

- You are now taken to the 'Add Group nodes (Book pages)' page. Adding content via the group ensures that your new page is assigned to the correct course. You need to give the page a title, e.g. Week 7, or perhaps a particular topic you are covering. For the time being, please ensure that the title for every new page you create starts with the course acronym, e.g. 'ANLP: Week 7, Lecure 2' etc. You can then add text to the Body field. Change the Text Format option to 'Full HTML' if required.

Title *

Body (Edit summary)

Text format: Basic HTML

Files

Please upload your files here. Please keep sizes to minimum practical and remember these will be *immediately* (and potentially *irrevocably*) public.

Add a new file

Choose Files no files selected

Last saved: Not saved yet

Author: aburford

Revision log message

Briefly describe the changes you have made.

Scheduling options

Not scheduled

Book outline

Not in book

- A 'Files' field is made available to you. Adding files here will allow you to display the files towards the bottom of the page. You can also choose not to display the file(s) as a list, but rather copy the URL to use inline in existing text. For more detailed instructions on how to add files, see our blog post: [Adding files in Drupal](#)
- Finally, there is a license field at the bottom of the page. This defaults to 'All rights reserved The University of Edinburgh'. However, you can choose to change this to a Creative Commons license as you wish (if you are unsure what Creative Commons licenses are, you can find out more [here](#)). This licenses the content on the page.

License *

choose which license you want to apply to the content on this page

- To the right of the page are three further options you should consider:
 - Firstly, you should assign a URL alias to your new page. This should begin with your course acronym eg /anlp/course-materials/week-7.

URL alias
 ^ Alias: /epi/assessment

URL alias

Specify an alternative path by which this data can be accessed. For example, type "/about" when writing an about page.

- When adding a new page you need to ensure you you assign it to the correct 'book' to keep the navigation of your site comprehensible. You can assign a 'parent' page if you wish to nest your content and can choose the order of the pages by using the weighting mechanism.

Book outline
 ^ EPL: Elements of Programming Languages

Book

Your page will be a part of the selected book.

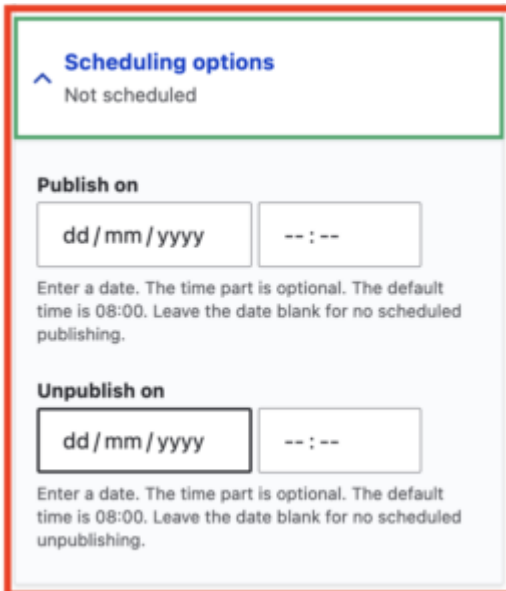
Parent item

The parent page in the book. The maximum depth for a book and all child pages is 9. Some pages in the selected book may not be available as parents if selecting them would exceed this limit.

Weight

Pages at a given level are ordered first by weight and then by title.

- Finally, you can also schedule a suitable date and time for the publication of this new page. Enter a date and time for when you wish the page to be published. You can also enter a date to unpublish the page.



Scheduling options
Not scheduled

Publish on

dd / mm / yyyy -- : --

Enter a date. The time part is optional. The default time is 08:00. Leave the date blank for no scheduled publishing.

Unpublish on

dd / mm / yyyy -- : --

Enter a date. The time part is optional. The default time is 08:00. Leave the date blank for no scheduled unpublishing.

- When you have finished, select Save.

Files

We are pleased to say that we have now configured the site to allow the upload of zip files and code based files. If a file type is not currently supported, please get in touch with us to request. For instructions on how to add files, see our blog post: [Adding files in Drupal](#)

Student Preview

You can mimic the student view by simply accessing the site in an alternative browser *where you are not logged in*.

Support

The ILTS team are here to support you throughout this process. Please contact the team and we will be happy to help you. Contact details [here](#).